

# Guild Business by Deb Greer

## PPWG BOARD MEETING, JULY 27, 2009

The meeting was called to order by Susan Bowman, President

In attendance were Susan Bowman, Linda Shaffer, Emily Jones, Weldon Walker, Ellen Alderson, Dottie Weir, Deb Greer, Doreen McLaughlin, Debra Scott, Beth Garrison, Barb Byerly, Maria Robinson

Job Descriptions: Susan Bowman led a discussion on Officer Job Descriptions to be posted on the PPWG Website to clarify and provide for member information. Officers, current and past, please send job descriptions to Jane Rock for posting.

Bylaw and Standing Rule Revisions: Linda Shaffer led the discussion surrounding housekeeping changes to the Bylaws and Standing Rules. A document containing these changes will be posted for members at the first meeting of Autumn 2009. Linda explained that the changes to the bylaws and Standing Rules need to be made to be more current with what we are doing. Membership will vote on these changes at our first scheduled Guild meeting in September, 2009.

Scholarships: Scholarships were discussed. It was proposed that scholarships could be applied for quarterly instead of twice per year, such as the 15<sup>th</sup> of each of the following months: *January, April, July and October*. This would be a more flexible schedule, allowing more members to access the Scholarship Fund. It was discussed that many members do not know about the scholarship fund and so we may endeavor to have more discussion and notification to members that this is available. A Scholarship request form could be computerized and posted on the PPWG website. The Scholarship fund is set up with a condition that a Program is required in exchange for the grant of Scholarship. This would be a good way to have plug-ins for our monthly Programs, making fewer that have to be sought out. It was discussed that Guild Workshops can be eligible. On the Program theme, the Program given as a result of a Guild workshop should be an extension of the workshop rather than a repeat. A Scholarship award is not related to financial need. It is related to Program potential to benefit the members of the Guild. There is a limitation of one calendar year on the time between scholarship award and Program. Programs are coordinated with the Vice President.

2009-2010 Budget Review: The Treasurer reported on the End of Year statement and the proposed 2009-2010 budget. The End of year statement showed a larger outflow of expenditures than was taken in, in 2008-9. Funds were raised during the year, however, and a laptop, projector and library additions were acquired for the Guild this past year. The projector and laptop funding came from revenues generated by the Living With Beauty and Coverlet projects. A question was raised on whether we should consider more fund raising for the next year **and the board agreed with continuing the Raffle (benefits library) and the Stash Sale (benefits operating fund)**. Further discussion will be taken to the members. The PPWG 2009-2010 budget report showed estimated budget items for Expected Income and Anticipated Expenses. The Expected Income portrayed an estimate of annual income for the Guild based on previous years' figures, with the exception of the Major Workshop expenses for Weaver Dunning and Quinn workshops, as those figures are not yet finalized. The Anticipated Expenses were based on Previous years and submitted budgets from various Board members and Committee chairs. The Web Page expense estimate figure of \$200 is not tied down yet, nor are the following items:

Demonstrations: typically there is a budget for this item for \$150. It is my impression that there is leftover demonstration budget of \$120.42 in the treasury and we could add another \$50 for total of \$170.42.

Special Events: which might be increased from an estimated base of \$500 to \$1,000. Judy Arndt is working with CSU to bring foreign weavers to Colorado. Other Guilds sponsoring these weavers are asking for an honorarium of about \$500 to the weavers. These are weavers from Uzbekistan and other exotic places. The increased budget amount would allow PPWG to match other Guilds who are cooperating to bring these educational experiences into our Weaving Circle.

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