

Meeting Minutes (cont.)

Four members stated that they had no current or potential conflicts, nine disclosed potential conflicts, and of those who disclosed current or potential conflicts zero were found to have any that would significantly impede her/his ability to perform duties in the best interest of PPWG. Board members who will not be returning next year did not complete the survey and the representative from the Nominating Committee did not vote during the process. The surveys will be housed in the guild lock box that is located in the guild library along with other confidential guild documents –and are not available for access. The surveys will be shredded or returned the appropriate individual at the August Board meeting. The meeting was adjourned at 11:10 am by Beverly Weaver.

Minutes of the Board Meeting, May 13, 2011 by Jan Sinn

The meeting was called to order at 8:30 a.m. by President Beverly Weaver. The minutes of the March Board meeting were approved as they appeared in the April newsletter. There was no board meeting in April. Bev suggested we charge \$25 per month to rent our new Schacht Baby Wolf loom with a \$500 check to be held as a deposit. We were charging \$20 per month for the old loom. There is a rental form available on the PPWG website. We also discussed that the loom be inspected before and after rental. Emily Jones will store the loom at her house and the deposit would be given to the current treasurer. Jane Rock made a motion to charge the amount suggested by Bev, Sarah Richards seconded the motion and it was voted on and approved. The next item on the agenda was a scholarship application submitted by Dottie Weir. She wishes to take a class on texture (bumps, pleats, ruffles and wrinkles) to be shared with the guild. We have deadlines for scholarships four times per year. Some feel the need to publicize our scholarships more so new people will apply. Sandy Hutton made a motion to award the scholarship to Dottie. Peggy Doney seconded it and it was approved. The final item on the agenda was the Ethics and Conflict of Interest policy. Jane Rock talked about the duties of board members of a 501(c)3 corporation and outlined the sequence of events leading the PPWG board exploring and then approving both a Code of Ethics and a Conflict of Interest Policy. Some members suggested that the Conflict of Interest Policy was not required for a small organization. There was a short discussion about the reasons for the Code of Ethics and the Conflict of Interest policies and the fact that Board members have the responsibility to meet the state and federal guidelines. The meeting was adjourned at 9:10 a.m.

Minutes of the General Meeting PPWG May 13, 2011

The meeting was called to order at 9:30 a.m. by President Beverly Weaver. The minutes of the April meeting were approved as published in the May newsletter. Bev pointed out that the April minutes indicated that we needed a non-discrimination policy, but that the by-laws and standing rules already have such a policy. **Kudos** to Dottie Weir for having an item accepted at the Fiber Celebrated show at the Intermountain Weavers Conference and to Sandy Hutton who had items accepted at the Northern Colorado Weavers Guild exhibit named Fiber Celebration. **Officer Reports: VP:** Sarah Richards sent around a clip board asking for volunteers to house workshop teachers, etc. She mentioned that several programs have already been arranged for next year, including a mini-workshop to be held in November and led by Jane Patrick. **Recording Secretary:** Jan Sinn was sitting in for Carole Stewart. **Treasurer:** Emily Jones pointed out several pieces of mail that have been received and gave the treasurer's report. **Membership:** Weldon Walker was sitting in for Dottie Weir and reported that our only visitor was our presenter, Donna Brown. He reminded us that dues are due and that membership forms were on the back table. **Committee Reports: Demonstrations:** Peggy Doney reminded us that we will be doing demonstrations at Rock Ledge Ranch on June 4 from 10-5. She sent around a clip board to sign up or delete your name. Volunteers should come in the south entrance at 9:00 a.m. but have all vehicles off the property between 10 and 5. **Library:** Debra Scott announced that several members have donated items. They will be listed in the newsletter. She also reminded us of the library raffle to be held later in the meeting. (*Continued on next page.*)